

ITV—THE WEEKEND COLLEGE
LOS ANGELES COMMUNITY COLLEGE DISTRICT
ITV Political Science 1: Government of the United States, Section 7081
Summer Semester 2010, UC:CSU, 3 Units

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For more information and to download the Welcome Letter, please see <http://lamission.edu/itv/>

COURSE SYLLABUS revised 6.13.10 (REVISIONS IN YELLOW HIGHLIGHT)

1. Course Description

Meets the graduation and transfer requirements for all majors to take a course in federal, state and local governments. Deals with how the U.S. Constitution and Government meet democracy's challenge in a world of change: plus California and local governments.

2. Course Overview

Integral to this course is the video series *Framework for Democracy* which probes concepts that are basic to the introductory course in American government. The course combines 26 half-hour videos with the recognized textbook WE THE PEOPLE (Patterson) to encourage learners to think about and debate many questions and challenges confronting our democracy. This course has been approved for credit transfer to the University of California and the California State University systems.

There are 3 Components to this ITV course: Weekend Class Meetings, Videos, and Online Contents. Students are expected to be in attendance and participate in the Video Discussions online and submit assignments and take quizzes online. Please have reliable access to a computer with internet access.

* Note: please follow all instructions and procedures.

2. Classroom Location Schedule

Attend class at any one of the four campuses: L.A. City, L.A. Pierce, L.A. Southwest or L.A. Valley College. The instructor teaches at all four locations. Attendance at the class meetings is expected.

If you fail to attend, you may be dropped from class.

Day	Campus	Time	Location
Saturday	L.A. Southwest College	09:00 AM - 12:00 PM	Lecture Lab Bldg., Rm. 113
Saturday	L.A. City College	01:30 PM - 04:30 PM	SCI TECH 111
Sunday	L.A. Valley College	09:00 AM - 12:00 PM	Foreign Language, Bldg. Rm. 106
Sunday	L.A. Pierce College	01:30 PM - 04:30 PM	Village, Rm. 8111

Class Meeting Schedule

Class Meeting	June 19 & 20
Class Meeting	June 26 & 27
No Class Meeting	July 3 & 4
Midterms Exams	July 10 & 11

Class Meeting	July 17 & 18
Class Meeting	July 24 & 25
Final Exams	July 31 & Aug. 1

3. Course Objectives and Learning Outcomes

Content Knowledge — Upon completion of this course the student will have an understanding of, or be able to apply, the following principles and concepts:

1. The influence of representative government on our daily lives and of the citizens with their respective values upon the policies and institutions of government.
2. The basic constitutional principles of separation of powers and check and balance between the three branches of government.
3. A respect for The Bill of Rights and the evolution of American Civil Rights.
4. An understanding of the interaction and relationships between federal, state, and local governments as they operate in different national and cultural contexts.
5. An understanding of basic political processes and instructions at all levels in a way that empowers them with a critical thinking ability to gain access in a democracy.

Exit Skills — Upon completion of this course the student have the following skills:

1. To be able to critically analyze state, local and national news.
2. To be able to explain and discuss how federal, state and local government interrelate and impact the lives of its citizens.
3. To critically analyze issues to be voted on in a ballot.
4. To be able to comfortably work in, or run, an election campaign.
5. To have the knowledge of how to influence legislation, and write legislators.
6. To know how your rights as a citizen, and the protections afforded by the Bill of Rights, along with the Civil Rights and Voting Rights Acts.

4. Class materials

Required: Patterson, T. E.; *We The People: A Concise Introduction to American Politics*, McGraw-Hill, 8th Edition: (ISBN: 978-0-0733-7896-1). From now on, referred to as **WTP**.

Note: The WTP 7th Edition. (ISBN-13 9780073403861) or 6th edition (ISBN 0-07-319774-2) or 5th edition (ISBN:0-07-28 1733-X) is also acceptable for this class.

2. **Required:** Field, M.; *California Government and Politics Today*, Longman, 12th Edition (ISBN: 978-0-2056-2007-4).

(ISBN-13: 978-0205521159) 11th or 10th edition (ISBN: 0-321-12962-8). From now on, referred to as **California**

3. **Required:** Video Series: *Framework for Democracy: On Common Ground*.
The Online Discussions will be based on this Video Series

Four Ways to Watch the Videos

1. Available on the Los Angeles Educational Channel, LA 36. The broadcast schedule is:
Fridays, June 18 – July 30 @ 8:00 – 10:00 AM
2. Purchase a complete set of the DVD's from the Mission, Pierce, or Southwest College Bookstore: www.lamission.edu, www.piercecollege.edu, or www.lasc.edu
3. Available in Broadband at: <http://www.lamission.edu/itv/videoinfo.html>
4. Watch the video lessons at the Learning Resource Centers at City, Pierce, Southwest, Valley, and Mission Colleges. You must bring your student ID or fee receipt to view the videos.

Save \$\$, Buy used Book\$ <http://www.lamissionbookstore.com/>

5. Schedule of Assessments (*Please check ETUDES-NG for Details)

Week and Descriptions	Opens	Due	Closes
Week 1: June 14 to June 20, 2010			
A. Prepare for the Course			
1) Review this Syllabus			
3) Download the Welcome Letter www.lamission.edu/itv			
2) Take the ETUDES-NG Tutorials: http://www.lacitycollege.edu/online/menu.htm Courtesy of Sarah Phinney at Porterville College.			
B. Email Prof. Som professorsom@gmail.com . On The Subject Line Write: ITV PS1 & Section #. Include the Following Information: Full Name; Student ID Number; Semester, Class; Section; Phone; Email, and Birth Date.			
C. Take Quizzes			
1) Quiz1: Welcome Quiz. (Download Syllabus & Welcome Letter) No Material Needed. 30 Points. 3 Hour Limit.	Opens: 6/14	Due: 6/20 by 11:00 PM	Closes: 6/27 at 11:01 PM
2) Attendance Quiz1 for June 26 & 27 Meeting. 5 Points. 30 Minutes Limit.	Opens: 6/19	Due: 6/27 by 11:00 PM	Closes: 6/27 at 11:01 PM
D. Post 1 Biographical Reply & 2 Quotes In The Self Introduction Discussion (by Last Names). 10 Points.			
E. Watch Video Episodes 1-4 (Video Episodes Air Fridays 8:00 – 10:00 AM On Cable Channel LA36)			
F. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 1-4 In Discussion Forum Under Video Discussion 1 (by Last Names). 10 Points.	Opens: 6/14	Due: 6/20 by 11:00 PM	Closes: 6/27 at 11:01 PM
Class Meeting June 19 & 20. Lecture Topics: Welcome, Syllabus To Course Overview, ETUDES-NG, Types Of Government, Principles Of US Government, Power and Authority & The Political System			

Week 2: June 21 to June 27, 2010			
A. Read The Following			
1) WTP Chapter 1: American Political Culture			
2) WTP Chapter 2: Constitutional Democracy;			
3) WTP: The US Constitution & Declaration of Independence (See Appendix)			
4) WTP Chapter 3: Federalism			
B. Take Quizzes			
1) Quiz2: Matching The Bill Of Rights & Other Amendments. 20 Points. 30 Minutes Limit.	Opens: 6/14	Due: 6/27 by 11:00 PM	Closes: 6/27 at 11:01 PM
2) Quiz3: WTP Chaps 1, 2 To 3: Political Culture, Constitutional Democracy, Federalism. 10 Points. 30 Minutes Limit.	Opens: 6/14	Due: 6/27 by 11:00 PM	Closes: 6/27 at 11:01 PM
3) Attendance Quiz2 for June 26 & 27 Meeting. 5 Points. 30 Minutes Limit.	Opens: 6/14	Due: 6/27 by 11:00 PM	Closes: 6/27 at 11:01 PM
D. Recognizing Plagiarism Assignment. 20 Points			
E. Paper Assignment: A. Picking The Topic For Your Research Paper (10 Points)	Opens: 6/14	Due: 6/27 by 11:00 PM	Closes: 6/27 at 11:01 PM
C. Watch Video Episodes 5-8 (Video Episodes Air Fridays 8:00 – 10:00 AM On Cable Channel LA36)			
D. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 5-8 In Discussion Forum Under Video Discussion 2 (by Last Names). 10 Points.	Opens: 6/14	Due: 6/27 by 11:00 PM	Closes: 6/27 at 11:01 PM
NOTE: Students not making adequate progress may be dropped.			
Class Meeting June 26 & 27. Lecture Topics: The US Constitution, Limited Government, Self-Government, National and State Sovereignty, Supremacy Clause, Freedom Of Expression, Freedom Of Religion, The Right Of Privacy, Rights Of The Accused, Rights and War On Terrorism, Struggle For Equality, Civil Rights Movement, Public Opinion, Political Socialization & Political Ideology.			

Week 3: June 28 to July 4, 2010			
A. Read The Following			
1) WTP Chapter 4: Civil Liberties			
2) WTP Chapter 5: Equal Rights			
3) WTP Chapter 6: Public Opinion and Political Socialization			
B. Take Quiz4: WTP Chaps 4, 5, To 6: Civil Liberties, Equal Rights, Opinion To Socialization. 10 Points	Opens: 6/14	Due :7/4 by 11:00 PM	Closes: 7/4 at 11:01 PM
C. Watch Video Episodes 9-12			
D. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 9-12 In Discussion Forum Under Video Discussion 3 (by Last Names). 10 Points	Opens: 6/14	Due: 7/4 by 11:00 PM	Closes: 7/4 at 11:01 PM
E. Paper Assignment: B. Create A Preliminary Outline & Thesis Statement (20 Points)	Opens: 6/14	Due: 7/4 by 11:00 PM	Closes: 7/4 at 11:01 PM
No Class Meeting for July 3 & 4, 2010. Happy Independence Day!			

Week 4: July 5 to July 11, 2010: : MIDTERM EXAM WEEK			
A. Review All The Selected Chapters From WTP and Quizzes for In Class Midterm Exam.			
B. Study Review Sheet in the Resource Area			
C. Watch Video Episodes 13-14 (Video Episodes Air Fridays 8:00 – 10:00 AM On Cable Channel LA36)	Opens: 6/14	Due: 7/11:00 by 11:00 PM	Closes: 7/11:01 at 11:01 PM
D. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 13-14 In Discussion Forum Under Video Discussion 4 (by Last Names). 10 Points.	Opens: 6/14	Due: 7/11:00 by 11:00 PM	Closes: 7/11:01 at 11:01 PM
E. Paper Assignment: C. Research Your Topic To Support Your Ideas & List 10 Possible Sources (30 Points)	Opens: 6/14	Due: 7/11:00 by 11:00 PM	Closes: 7/11:01 at 11:01 PM
Class Meeting July 10 & 11: Midterm Exam. 120 Points. Please Bring Pencil, Pen, Large Bluebook & Scantron Form 882-E. All students must have an Photo ID to take the exam.			

Week 5: July 12 to July 18, 2010			
A. Read The Following			
1)WTP: Chapter 11: Congress			
2) WTP: Chapter 12: The Presidency			
3) WTP: Chapter 14: The Federal Judicial System			
B. Take Quizzes			
1) Quiz5: WTP Chaps 11, 12 & 14: Congress, President & Judiciary. 10 Points	Opens: 6/14	Due: 7/18 by 11:00 PM	Closes: 7/18 at 11:01 PM
2) Quiz6: Matching Significant Supreme Court Cases. 10 Points	Opens: 6/14	Due: 7/18 by 11:00 PM	Closes: 7/18 at 11:01 PM
3) Attendance Quiz3 for July 17 & 18 Meeting. 5 Points. 30 Minutes Limit.	Opens: 6/14	Due: 7/18 by 11:00 PM	Closes: 7/18 at 11:01 PM
C. Watch Video Episodes 15-18 (Video Episodes Air Fridays 8:00 – 10:00 AM On Cable Channel LA36)			
D. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 15-18 In Discussion Forum Under Video Discussion 5 (by Last Names).	Opens: 6/14	Due: 7/18 by 11:00 PM	Closes: 7/18 at 11:01 PM
E. Paper Assignment: D. Create A Detailed Outline Integrating At Least Five (5) Sources (20 Points)	Opens: 6/14	Due: 7/18 by 11:00 PM	Closes: 7/18 at 11:01 PM
Class Meeting July 17 & 18. Lecture Topics: Choosing The President, Presidential Leadership, Predicting Performance, Congress As A Career, Congressional Leadership, How A Bill Becomes Law, Judicial Review, Judicial Activism, Judicial Constraint & Court Cases.			

Week 6: July 19 to July 25, 2010			
A. Read The Following			
1) California Chapter 1-7			
2) California Chapters 8-15			
B. Take Quizzes			
1) Quiz7: Ca1—Chps 1-7: Ca, People, History, Equality, Media, Parties & Campaigns. 10 Points. 30 Minutes Limit.	Opens: 6/14	Due: 7/25 by 11:00 PM	Closes: 7/25 at 11:01 PM
2) Quiz8: Ca2—Ca Chps 8-15: Legislative, Executive, Budget, Judiciary, Laws, Cities, Counties & Future. 10 Points. 30 Minutes Limit.	Opens: 6/14	Due: 7/25 by 11:00 PM	Closes: 7/25 at 11:01 PM
3) Attendance Quiz4 for July 24 & 25 Meeting. 5 Points. 30 Minutes Limit.	Opens: 6/14	Due: 7/25 by 11:00 PM	Closes: 7/25 at 11:01 PM
C. Watch Video Episodes 19-22 (Video Episodes Air Fridays 8:00 – 10:00 AM On Cable Channel LA36)			
D. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 19-22 In Discussion Forum Under Video Discussions 6 (by Last Names) 10 Points.	Opens: 6/14	Due: 7/25 by 11:00 PM	Closes: 7/25 at 11:01 PM
E. Paper Assignment: Final Draft Integrating 5 Sources & Works Cited Page (20 Points)	Opens: 6/14	Due: 7/25 by 11:00 PM	Closes: 7/25 at 11:01 PM
Class Meeting July 19 & 25. Lecture Topics: California History, Freedom and Equality, Media Influence and Interest Groups, Political Parties, Campaigns and Elections, The California Legislature, Plural Executive, The Budget, The Judiciary, Justice and Civil Laws, City Government & Beyond Cities.			

Week 7: July 26 to August 1, 2010: FINAL EXAM WEEK			
A. Review All of California Text and Selected Chapters From WTP and Quizzes.			
B. Study Final Exam Review Sheet in the Resources Area			
C. Watch Video Episodes 23-26 (Video Episodes Air Fridays 8:00 – 10:00 AM On Cable Channel LA36)			
D.1. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 23-24 In Discussion Forum Under Video Discussion 7 (by Last Names). 10 Points.	Opens: 6/14	Due: 8/1 by 11:00 PM	Closes: 8/1 at 11:01 PM
D.2. Post 1 Reply & 2 Quotes Of Your Choice From Episodes 25-26 In Discussion Forum Under Video Discussions 8 (by Last Names) 10 Points.	Opens: 6/14	Due: 8/1 by 11:00 PM	Closes: 8/1 at 11:01 PM
Note: There Are Two (2) Separate Discussions For This Week.			
E. Verify grades and bring printed copy of your Gradebook to the Final Exam. Note: Some assignments may be missing and may require additional time to grade.			
Class Meeting July 31 & August 1: Final Exam. 140 Points. Please Bring Pencil, Pen, Bluebook & Large Scantron Form 882-E. All students must have Photo ID to take the exam.			

6. Assessments and Points

Assessment to Date Due	Points
Online Discussion: Self Introduction by Last Names: 1 Post and 2 Quotes	10 Points
Recognizing Plagiarism Assignment	10 Points
Four Online Attendance Quizzes (Answers are provided during class meetings)	20 Points
Eight Online Video Discussions by Last Names	80 Points
Eight Online Quizzes from the Tasks, Tests and Surveys	110 Points
Midterm Exam (July 10 & 11)	120 Points
Research Paper Components	100 Points
Final Exam (July 31 & August 1)	150 Points

(See Section 8 for Schedule of Assessments for Due Dates)

(See Section 9 for Assignment Descriptions)

6. Course Grading Scale

Grade	Point Totals	Assessment Criteria
A	540+ points	Indicates mastery of the relevant course standards
B	480-539 points	Indicates above average proficiency of the relevant course standards
C	420-479 points	Indicates satisfactory proficiency of the relevant course standards
D	360-419 points	Indicates partial proficiency of the relevant course standards
F	0-359 points	Indicates little or no proficiency of the relevant course standards

7. Assessment Descriptions

Online Discussions of the Video Series: Students are required to participate in online discussions based upon the Framework of Democracy video series. It is required that you post an Original REPLY Posting consisting of at least an one-paragraph reaction to the questions posed in the Discussions and Private Messaging. It is suggested that you compose your response in a word processor and then cut and copy [using copy (CTRL+C) and paste (CTRL+V)] your responses to the appropriate Discussion Forums. Please read other students' comments and reactions. It is required that each student QUOTE and comment on 2 other students' postings. The REPLY and 2 QUOTES must be at least a fully-developed paragraph. Use the Rubric below for reference. Please note that the weekly discussion forums will have limited availability to allow grading.

Due to the large enrollment, students will be grouped by their Last Names for the Online Discussions. For this semester the break down will be the following:

Group 1: Last Names A to F

Group 2: Last Names G to K

Group 3: Last Names L to Q

Group 4: Last Names R to Z

Online Quizzes and Assignments: All quizzes will be OPEN throughout the semester, but they will close after the DUE DATE. Students may take the quizzes anytime during the AVAILABLE period. Once a student has elected to OPEN a quiz, it must be completed within 30 minutes, unless otherwise indicated. If there are multiple attempts, you may take them before the DUE DATE; the last score will be recorded. It is important to have reliable access to the Internet and to be able to log on to ETUDES-NG. **LATE QUIZZES AND ASSIGNMENTS WILL NOT BE ACCEPTED.**

Some quizzes and assignments may be scored automatically by the system. However, the teaching staff may review them and adjust the grades at a later time.

Online Attendance Quizzes: Attendance is required to do well in the course. Students must be in attendance and must sign the district roster each week. During the meeting, the instructor will provide unique phrase or "answer" will be given during the class meetings.

Research Paper Integrating 5 Sources: Each student will write a 4 to 5 page research paper based on reputable sources on a topic listed. To make writing the research paper less intimidating and to help ensure good grades, students will be working on their research paper components on a weekly basis. Each component will be due on various weeks. See the Assignments in ETUDES-NG for instructions.

- A. Picking the Topic for Your Research Paper (10 Points)
- B. Create a Preliminary Outline & Thesis Statement (20 Points)
- C. Research Your Topic to Support Your Ideas & List 10 Possible Sources (30 Points)
- D. Create a Detailed Outline Integrating At Least Five (5) Sources (20 Points)
- E. Final Draft Integrating 5 Sources & Works Cited Page (20 Points)

Topics for Research Paper Integrating 5 Sources

Topics	Required Article. (Read these first!) You must include the required article as part of your research. Go to http://library.cqpress.com/cqresearcher/ username: mission password: la818
Abortion	Jost, K., to Koch, K. (2006, September 22). Abortion showdowns. <i>CQ Researcher</i> , 16, 769-792. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2006092200 .
Alternative Fuels	Cooper, M. H. (2005, February 25). Alternative fuels. <i>CQ Researcher</i> , 15, 173-196. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2005022500 .
Campaign Finance Reform	Cooper, M. H. (2000, March 31). Campaign finance reform. <i>CQ Researcher</i> , 10, 257-280. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2000033100 .
Civil Liberties and the War on Terror	Jost, K. (2003, October 24). Civil liberties debates. <i>CQ Researcher</i> , 13, 893-916. Retrieved January 29, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2003102400 .
Climate Change	Clemmitt, M. (2006, January 27). Climate change. <i>CQ Researcher</i> , 16, 73-96. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2006012700 .
Death Penalty	Jost, K. (2005, September 23). Death penalty controversies. <i>CQ Researcher</i> , 15, 785-808. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2005092301 .
Electoral College	Jost, K., to Giroux, G. (2000, December 8). Electoral College. <i>CQ Researcher</i> , 10, 977-1008. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2000120800 .
Future of the Supreme Court	Jost, K. (2005, January 28). Supreme Court's future. <i>CQ Researcher</i> , 15, 77-100. Retrieved January 29, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2005012800 .
Human Cloning	Hansen, B. (2004, October 22). Cloning debate. <i>CQ Researcher</i> , 14, 877-900. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2004102200 .
Medical Marijuana	Marshall, P. (2005, February 11). Marijuana laws. <i>CQ Researcher</i> , 15, 125-148. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2005021100 .
Minimum Wage and Poverty	Katel, P. (2005, December 16). Minimum wage. <i>CQ Researcher</i> , 15, 1053-1076. Retrieved January 29, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2005121600 .
Right to Die and Assisted Suicide	Jost, K. (2005, May 13). Right to die. <i>CQ Researcher</i> , 15, 421-444. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2005051301 .
Stem Cell Research	Clemmitt, M. (2006, September 1). Stem cell research. <i>CQ Researcher</i> , 16, 697-720. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2006090100 .
Universal Health Care	Epstein, K. (2002, June 14). Covering the uninsured. <i>CQ Researcher</i> , 12, 521-544. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2002061400 .
US Energy Policy	Cooper, M. H. (1999, March 5). The politics of energy. <i>CQ Researcher</i> , 9, 185-208. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre1999030500 .
Voting and Participation	Katel, P. (2006, September 15). Voting controversies. <i>CQ Researcher</i> , 16, 745-768. Retrieved January 30, 2007, from CQ Researcher Online, http://library.cqpress.com/cqresearcher/cqresre2006091500 .

8. Class Policy

Email Etiquette: Your **Full Name** will be identified as “Sender.”

Use the Subject Line: All email in this course must be addressed as if it were a business letter, including on the subject line the student’s **Class Number and Topic** of the correspondence. The content must be formatted as a business letter, including a Real Name Signature and Phone Number. Emails not fulfilling these requirements will be considered spam or spyware and may not be opened by the instructor. Again, be sure that your real name appears as the sender, not the email address. Barring technical difficulties, I will usually respond within 24 hours, except for the weekends. Please follow up with another email if there is no response.

Late Assignments and Exam Make-ups: Late assignments **WILL NOT** be accepted. Make-up assignments will be available only in cases of demonstrated medical emergencies, religious holidays, or college business. Typically a make-up exam will be taken during office hours and may have a different format than the original.

Plagiarism and Cheating Policy: As college students, you are a member of an academic community that strives to maintain the highest standards of academic quality. Students engaging in cheating or plagiarizing, will receive zero (0) points for that assignment or exam. Further disciplinary action may be taken, including failing the class and/or reporting to the college.

Policy on Withdrawals: You are responsible for withdrawing from courses in which you enrolled. College policy on withdrawals applies. Please refer to current Catalog and Schedule of classes for more detailed guidelines. **IF YOU DO NOT MAKE PROGRESS, YOU MAY BE DROPPED BY THE END OF THE SECOND WEEK OR DURING EXCLUSION WEEK.**

Policy on reasonable accommodations for students with disabilities: If you are a student with a disability and require classroom accommodations, please see me to discuss arrangements. The sooner I am aware that you are eligible for accommodations, the quicker I will be able to provide them. If you have not done so already, you may also wish to contact the DSP&S Office on your home campus. Students taking classes only with ITV/The Weekend College may contact the DSP&S Office at Mission College in Instructional Building 1018 (818) 364-7732 TTD (818) 364-7861 and bring a letter stating the accommodations that are needed.

Resource Area of ETUDES-NG: Many relevant materials can be found in the Resources Area of ETUDES-NG. Please check this area for additional course materials.

9. ETUDES-NG Tutorials

ETUDES-NG: Students are required to access the ETUDES-NG site for this course.

<http://www.lacitycollege.edu/online/menu.htm> Tutorials Courtesy of Sarah Phinney at Porterville College.



The ETUDES-NG Portal is located at <http://ETUDES-NG.fhda.edu/portal>

Access to classes is determined by semester start date and/or instructor preference. Student user IDs and *initial* passwords are automatically generated.

Your unique username is:

*First two letters of your first name, plus the

*First two letters of your last name, plus the

*Last five digits of your NEW student identification number.

Your password is: * The Month and Day of your birthday, *as given in the school records*, with the format MMDD

This password information applies to students accessing Etudes for the first time. Changes you make to your account, including your password, will persist to new semesters.

Each tour will take approximately 5 minutes to complete. For Tours 1- 5, you will need the Flash player plug-in to take these tours. If you don't have the Flash player, you can [download the free Flash player here](#).

- [Tour 1 - Logging In](#)
- [Tour 2 - Reading Modules and Participating in Discussions](#)
- [Tour 3 - Taking a Test](#)
- [Tour 4 - Submitting an Assignment](#)
- [Tour 5 - Sending a Private Message](#)
 - Note: This is for communicating with other students. Please email instructor at professorsom@gmail.com
- [Tour 6 - Discussion Forums Overview](#)
- [Tour 7 - Tests, Tasks and Surveys Area Overview](#)